

I. Personal Data

Owner is: Individual; Partnership; Corporation; Other

Primary Owner Name:

Tax ID#/Social Security (for tax purposes):

Citizenship: US

Primary Owner Address:

Primary Owner Phone (home/work/cell):

Primary Owner Email:

Secondary Owner Name:

Secondary Owner Address:

Secondary Owner Phone (home/work/cell):

Secondary Owner Email:

Tax ID#/Social Security:

Citizenship:

Forwarding Mailing Address, phone numbers (if applicable):

W-8EC1 (Foreign Owner) or W-9 (US citizen)

Lease: Date Signed: Date Expires

Rent amount:

Security Deposit(s) held (type & amount): (\$100.00 active/retired military discount off security deposit):

If Occupied:

Occupant Name:

Occupant Phone (home/work/cell):

Occupant Email:

II. Unit Information

A. Location

Street Address:

City:

County:

State:

ZIP:

Dwelling Type : CIRCLE (single family home; townhouse; condo; villa)

Community/Neighborhood:

Subdivision Name:

Homeowners Association or Condo Association Name: (MANDATORY TO PROVIDE HOA CCR'S):

Homeowners Association Address & Phone #:

School District: Name of elementary, middle, Jr High, & Sr, High schools):

B. Description

a. Exterior

Lot Dimensions:

Lot Square Footage:

Structural Square Footage:

Year Built:

Waterfront (bank high/medium/low/none, bulkhead, bay, beach rights, canal, creek, jetty, lake, ocean, river, Sound, other):

Waterfront footage:

Topography (brush, dune, equestrian, fruit trees, garden space, level, partial slope, pasture, rolling, slopped, steep slope, terraces, wooded, other) slight slope/level

View (bay, canal, city, golf course, jetty, lake, mountain, ocean, partial, river, Sound, territorial, other):

Architecture (cabin, Cape Cod, colonial, contemporary, craftsman, Spanish/SW, Tudor, Victorian, other):

Number of levels including basement (if any):

Foundation (concrete block, concrete ribbon, post & block, post & pillar, poured concrete, slab, tie down, other):

Building Condition (average, fair, fixer upper, good, remodeled, restored, under construction, very good):

Roof (built up, cedar shake, composition, flat, metal, tile, torch down, other):

Exterior (brick, cement/concrete, log, metal/vinyl, stone, stucco, wood, wood products, other):

B. Interior

Bedrooms:

Bathrooms:

Fireplaces:

Flooring (ceramic tile, concrete, fir/softwood, hardwood, slate, vinyl, wall-to-wall carpet, other):

Parking (carport/garage attached, carport/garage detached, uncovered driveway, curbside, Garage sq ft)

Garage Opener? (y/n):

Sewer/septic?:

Energy Source (electric, natural gas, oil, pellet, propane, wood, other):

Water (city/well):

Heating/ Cooling: (baseboard, forced air, air conditioning, heat pump, insert, radiant, stove/freestanding, wall):

Window Coverings:

C. Interior Features

Furnished: (y/n)

Inventory if Yes:

Appliances : CIRCLE (dishwasher, refrigerator, garbage disposal, range/oven, washer/dryer, microwave, freezer, other) (elec/gas) hook-ups

(make/model/serial #, warranty data for each):

1. Refrigerator –

2. Dishwasher –

3. Range/Oven-

4. Microwave-

5. Freezer-

6. Washer-

7. Dryer-

Bath off Master:

Built in vacuum:

Ceiling Fans:

Dining Room:

Double Pane/Storm Windows:

High Tech Cabling:

of smoke detectors **(WA State:Mandatory to have one on each floor):**

of carbon monoxide detectors:

Intercom:

Jetted Tub:

Pantry:

Sauna:
Security System:
Skylights:
Solarium/Atrium:
Vaulted Ceilings:
Walk-in Closets:
Wet Bar:
Wired for Generator:
2nd Kitchen:

D. Room Location (U for upper, M for main, L for lower, G for garage)

Please list all that apply (one level)

Entry:
Living Room:
Dining Room:
Kitchen w/ eating space:
Kitchen:
Master Bedroom:
Other Bed Rooms:
Den/Office:
Family Room:
Rec. Room:
Utility Room:
Bathrooms:

C. Site Features

Outdoor Garage Code:

Mailbox Location/Mailbox Number/Mailbox Key:

Arena (indoor/outdoor):
Athletic court:
Barn:
Boat House:
Cabana/Gazebo:
Deck:
Disabled Access:
Dock:
Dog Run:
Fence (full/partial): Partially (backyard)
Gated Entry:
Green House:
Hot tub/Spa:
Outbuildings:
Patio:
Pool (indoor, outdoor, above/below ground):
RV Parking:
Satellite dish installed:
Sprinkler System:
Stables:

III. Rental Information

Currently Occupied? (y/n)

Occupant type – owner, tenant, vacant

Currently listed for sale (y/n):

Date available:

Date available until:

Min. Lease Term: 1 year

Max Lease Term: 2 year

Monthly Rent:

Move-in funds required (first month, last month, cleaning deposit, pet deposit, pet fee, security deposit, other): Security deposit & pet deposit

Permit Section 8? (y/n)

Permit Lease to own option? (y/n) Specifics :

Permit Lease/Rent Sign? (y/n)

Permit key box? (y/n)

Smoking allowed (y/n):

Included in rent (cable, garbage, heat, homeowner dues, hot water, lawn service, pool service, power, alarm/security service, sewer, telephone, water, other):

Pets (cats only, dogs only, no cats or dogs, no restrictions, subject to restrictions, other):

Pet Deposit (refundable) per pet: \$300.00

Lead Based Paint Disclosure (built before 1978)-

IV. Service Information

Bus routes nearby-

Trash Pick up day –

Trash Service company-

Account #, address, phone # -

Recycling Pick up day-

Yard Waste Pick up day-

Water Source – (circle) public, community, individual well, shared well

Water Company-

Account #, address & phone# -

Water District –

account #, address, continuation of service agreement-

Electric service company-

account #, address, continuation of service agreement-

Electric panel/shut off location-

Oil/Gas service company-

account #, address, continuation of service agreement-

Shut off valve location-

Security System/Service, monitoring, service company-

Account # _____, phone # _____ code# _____, alarm permit # _____/registration -

Lawn Service, company, account#, address, phone, service rep (name)-

Pool service, company, account #, address, phone, service rep (name)-

Pest Control company, account #, address, phone, service rep (name)-

Insurance Company-

Policy #, address, agent, phone –

Home Owner Warranty, Company-

Policy/contract#, address, phone-

Other Items under warranty:

Item, serial #, policy/contract#, company, address, phone, expiration date

D. NOTES (for property manager or tenant) (please disclose any extra useful information):